

ANNUAL CITY BUDGET

CITY OF SURREY NORTH DAKOTA

FOR THE YEAR ENDED
DECEMBER 31, 2018

CONTENTS

	Schedule
Certificate of Levy	A
Annual Budgets---	
General Fund	B
Special Revenue Funds	C
Debt Service Funds	D
Enterprise Funds	E

APPROPRIATION AND CASH RESERVE

1 a. Final Appropriation, Schedule B-3, Line 41	<u>849,133.87</u>	
b. Budgeted Transfers Out, Schedule B-3, Line 46	<u>0.00</u>	
c. Total Appropriations - Line a plus Line b		<u>849,133.87</u>
2 Cash Reserve (Note 1)		<u>108,700.00</u>
3 Total Appropriation and Cash Reserve Line 1c plus Line 2		<u><u>957,833.87</u></u>

RESOURCES AND AMOUNT LEVIED

4 Cash and Investments (Estimated) December 31, 2017		<u>76,698.38</u>
5 a. Estimated Revenue, Schedule B-2, Line 40	<u>517,088.79</u>	
b. Estimated Transfers In, Schedule B-3, Line 62	<u>0.00</u>	
c. Total Estimated Revenues and Transfers In - Line A plus Line B		<u>517,088.79</u>
6 TOTAL RESOURCES - Line 4 plus Line 5c		<u>593,787.17</u>
7 Levy Required - Line 3 Less Line 6 If this difference is less than 0, enter 0		<u>364,046.70</u>
8 Allowance for Delinquent Tax Collections (Not to exceed 5% of Line 7)		<u>18,202.33</u>
9 TOTAL AMOUNT LEVIED - Line 7 plus Line 8		<u><u>382,249.03</u></u>

Note 1 - Not to exceed 75% of appropriations other than for debt retirement
and appropriations financed from Bond Sources

GENERAL FUND REVENUES

	Actual Revenue 2016	Estimated Revenue 2017	Estimated Revenue 2018	
General Property Taxes	338,643.70	378,707.00		1
Liquor Licenses	2,000.00	2,000.00	2,000.00	2
Pet Licenses	333.00	300.00	300.00	3
Building Permits	8,835.00	12,600.00	12,600.00	4
Police Department Fee	900.00	1,500.00	1,500.00	5
Park Fee	900.00	1,500.00	1,500.00	6
Contractor Licenses	465.00	400.00	400.00	7
Disabled Veterans	4,582.51	2,060.00	2,060.00	8
Gaming Permits	200.00	250.00	250.00	9
State Aid Distribution	94,993.46	101,850.00	98,621.25	10
Cigarette Tax	2,826.87	2,883.78	2,883.78	11
Oil & Gas Production	1,331.27	1,000.00	1,000.00	12
Homestead Credit	5,899.51			13
Telecommunications	1,723.84	1,723.84	1,723.84	14
Fines & Forfeits	32,890.00	35,000.00	25,000.00	15
Interest	610.94	1,000.00	1,000.00	16
NSF Fee				17
Hall Rent	640.00	500.00	500.00	18
Cable TV	5,253.62	5,800.00	5,800.00	19
Miscellaneous & Donations	3,998.99	800.00	800.00	20
Wage Transfer In	230,284.41	263,273.17	271,028.22	21
BCBS Transfer In	74,544.17	77,839.84	62,451.80	22
Police Station Transfer In				23
Public Buildings Transfer In				24
Park Board Agreement	6,000.00	3,640.00	6,229.90	25
Vector Control	17630.25	18,540.00	19,440.00	26
Police Dept. Saturation Grant	186.18			27
Police Dept. Grant Reimbursement	708.70			28
City Beautification	3,173.46			29
PILOT transfer				30
PD Donations				31
				32
				33
				34
				35
				36
				37
				38
				39
Total Revenue	839,554.88	913,167.63	517,088.79	40

GENERAL FUND EXPENDITURES

	Actual Expenditure 2016	Estimated Expenditure 2017	Estimated Expenditure 2018	
Governing Board	13,738.27	7,200.00	7,200.00	1
Mayor	452.13	2,100.00	2,100.00	2
City Administrator	67,484.51	68,908.80	70,631.52	3
Deputy Auditor	41,844.76	41,810.52	42,853.07	4
City Clerk	35,357.78	36,923.58	37,857.52	5
Public Works Superintendent	58,087.18	63,800.10	65,395.10	6
Public Works Employee	35,837.20	58,483.43	58,483.43	7
Part- time Public Works Employee	29,842.54	22,360.00	16,340.00	8
Assessor	1,228.80	5,000.00	5,000.00	9
Attorney	4,600.00	7,000.00	7,000.00	10
Employee Health Insurance	55,310.21	58,809.36	61,301.70	11
Workmen's Compensation	9,236.48	10,000.00	10,000.00	12
ND - Unemployment	450.40	2,000.00	1,200.00	13
Office Travel/Dues/Meetings	11,157.51	13,115.00	12,000.00	14
Office Supplies & Postage	12,132.46	10,000.00	11,152.00	15
Building Inspection	6,795.50	6,300.00	6,300.00	16
Utilities	12,591.62	14,000.00	14,000.00	17
Miscellaneous	4,584.05	3,200.00	3,200.00	18
Publishing	1,635.42	3,708.92	3,708.92	19
Street Lighting	14,083.32	14,000.00	14,000.00	20
Telephone	11,677.14	11,000.00	11,000.00	21
Audit	4,865.00	4,900.00	4,900.00	22
Elections	603.63		1,500.00	23
Engineering	11,981.67	30,000.00	30,000.00	24
North Building Payment	9,140.64	9,165.00	9,165.00	25
Police Chief Wages	61,705.66	63,137.39	57,755.88	26
Police Car Gas	8,363.72	12,000.00	12,000.00	27
Police Officer Wages	45846.54	50,123.85	45,242.11	28
Police Officer Wages	48,175.50	47,671.52	42,973.13	29
Police Officer Wages	12,275.82	44,141.99		30
Part-time officer wages	6,061.95	5,090.15	17,712.00	31
Police - Supplies & Operations	19,945.06	13,771.00	13,314.84	32
Prisoner Board	50.00	3,720.00	3,720.00	33
Police Attorney's Fees	19,330.00	18,000.00	14,000.00	34
Police Vehicle Repair & Maintenance	4,708.94	8,000.00	4,500.00	35
Police Office & Equipment				36
Police Car Transfer				37
Municipal Judge Wages	2,400.00	2,400.00	2,400.00	38
Alternate Judge Wages	600.00	1,200.00	1,200.00	39
Municipal Judge - Supplies & Operations	506.50	1,500.00	1,500.00	40
Vector Control Expense	2,044.50	8,000.00	8,000.00	41
Fica	28,357.60	32,145.22	29,218.35	42
Medicare	6,631.89	7,517.83	6,833.32	43
Social Security Other				44
NDPERS city contribution	47,410.70	53,485.13	47,426.19	45

GENERAL FUND EXPENDITURES

	Actual Expenditure 2016	Estimated Expenditure 2017	Estimated Expenditure 2018	
Advertising Expenditures				46
Planning & Zoning Expenditures		2,712.78	2,712.78	47
NDIRF	13,180.14	13,000.00	13,000.00	48
Ins Res Fund Expenditures - Other		1,300.00	1,300.00	49
Building Improvements	4,091.14	6,000.00	6,000.00	50
Building Maintenance	4,482.96	4,147.31	4,147.31	51
City Beautification	3,223.37			52
State Aid Park Share			7,889.70	53
Total Expenditures	794,110.21	902,848.88	849,133.87	54
				55
Revenues Over (Under) Expenditure	45,444.67	10,318.75	(332,045.08)	56
Balance January 1	22,378.65	66,379.63	76,698.38	57
Transfers In		0.00	0.00	58
Transfers (Out)	(1,443.69)	0.00	0.00	59
Balance December 31	66,379.63	76,698.38	(255,346.70)	60

Fund	Name of Account	%	Amount	Total Each Fund	Transfer from each fund
Garbage	City Administrator	7.0%	\$4,944.21		
Garbage	Deputy Auditor	10.0%	\$4,285.31		
Garbage	City Clerk	25.0%	\$9,464.38		
Garbage	Public Works	0.0%	\$0.00	\$18,693.89	
General	Building Inspection	100.0%	\$1,800.00		
General	Planning/Zoning	100.0%	\$2,520.00		
General	City Administrator	12.0%	\$8,475.78		
General	Deputy Auditor	14.0%	\$5,999.43		
General	City Clerk	16.0%	\$6,057.20		
General	Governing Board	100.0%	\$7,200.00		
General	Mayor	100.0%	\$2,100.00		
General	Municipal Judge	100.0%	\$2,400.00		
General	Patrolman	100.0%	\$45,242.11		
General	Patrolman	100.0%	\$42,973.13		
General	Part-time officers	100.0%	\$17,712.00		
General	Police Chief	100.0%	\$57,755.88	\$200,235.53	
Highway	City Administrator	0.0%	\$0.00		
Highway	Deputy Auditor	0.0%	\$0.00		
Highway	City Clerk	0.0%	\$0.00		
Highway	Public Works	10.0%	\$6,539.51		
Highway	PW Employee	10.0%	\$5,848.34	\$12,387.85	
Highway	PW employee	0.0%	\$0.00		
Sewer	City Administrator	30.5%	\$21,542.61		
Sewer	Deputy Auditor	33.0%	\$14,141.51		
Sewer	City Clerk	22.0%	\$8,328.66		
Sewer	Public Works	48.0%	\$31,389.65		
Sewer	PW Employee	48.0%	\$28,072.04		
Sewer	PW Seasonal Emp	20.0%	\$3,268.00	\$106,742.47	
Water	City Administrator	50.5%	\$35,668.92		
Water	Deputy Auditor	43.0%	\$18,426.82		
Water	City Clerk	37.0%	\$14,007.28		
Water	Public Works	42.0%	\$27,465.94		
Water	PW Employee	42.0%	\$24,563.04	\$133,204.00	
Water	PW Seasonal Emp	80.0%	\$13,072.00		

Total Wages from Funds			\$471,263.75	\$471,263.75	\$0.00

	BENEFITS Name of Account	%	Amount	Total Each Fund	Health Ins. Trans. from
Garbage	City Adminsitrator	7.0%	\$1,007.69		\$1,007.69
Garbage	Deputy Auditor	10.0%	\$1,275.98		\$1,275.98
Garbage	City Clerk	25.0%	\$2,676.31		\$2,676.31
Garbage	Public Works		\$0.00	\$4,959.99	
Garbage	PW Employee		\$0.00		

Garbage	PW Employee		\$0.00		
					\$4,959.99
General	City Administrator	12.0%	\$1,727.47		\$1,727.47
General	Deputy Auditor	14.0%	\$1,786.37		\$1,786.37
General	City Clerk	16.0%	\$1,712.84		\$1,712.84
General	Police Chief	100.0%	\$12,945.80	\$46,276.10	\$12,945.80
General	Police Officer	100.0%	\$11,536.75		\$11,536.75
General	Police Officer	100.0%	\$16,566.85		\$16,566.85
General	Police Officer	100.0%	\$0.00		\$0.00
					\$46,276.10
Highway	City Administrator	0.0%	\$0.00		\$0.00
Highway	Deputy Auditor	0.0%	\$0.00		\$0.00
Highway	City Clerk	0.0%	\$0.00		\$0.00
Highway	Public Works	10.0%	\$1,529.80	\$2,981.78	\$1,529.80
Highway	PW Employee	10.0%	\$1,451.98		\$1,451.98
Highway	PW Employee	0.0%			
					\$2,981.78
Sewer	City Administrator	30.5%	\$4,390.66		\$4,390.66
Sewer	Deputy Auditor	33.0%	\$4,210.74		\$4,210.74
Sewer	City Clerk	22.0%	\$2,355.15		\$2,355.15
Sewer	Public Works	48.0%	\$7,343.06	\$25,269.11	\$7,343.06
Sewer	PW Employee	48.0%	\$6,969.50		\$6,969.50
Sewer	Construction Oversight	20.0%			\$0.00
					\$25,269.11
Water	City Administrator	50.5%	\$7,269.78		\$7,269.78
Water	Deputy Auditor	43.0%	\$5,486.72		\$5,486.72
Water	City Clerk	37.0%	\$3,960.94		\$3,960.94
Water	Public Works	42.0%	\$6,425.18	\$29,240.93	\$6,425.18
Water	PW Employee	42.0%	\$6,098.31		\$6,098.31
Water	Part-time Seasonal	80.0%			\$0.00
					\$29,240.93
	Health Insurance		\$61,301.70		
	Social Security		\$36,051.68		
	Employee Pension		\$47,426.19		
	TOTAL BENEFITS		\$144,779.57		

	Highway Distribution	Capital Improvements
APPROPRIATION AND CASH RESERVE		
1. a. Final Appropriation, Line 36	66,369.64	56,940.00
b. Budgeted Transfers Out, Line 40	0.00	0.00
c. Total Appropriations - Line a plus Line b	66,369.64	56,940.00
2. Cash Reserve (Note 1)		
3. Total Appropriation and Cash Reserve Line 1c plus Line 2	66,369.64	56,940.00

RESOURCES AND AMOUNT LEVIED

4. Cash and Investments Available (Estimated) December 31, 2008	(15,354.35)	245,044.08
5. a. Estimated Revenues, Line 15	66,819.43	60,000.00
b. Estimated Transfers In, Line 39	0.00	0.00
c. Total Estimated Revenues and Transfers In	66,819.43	60,000.00
6. Total Resources - Line 4 plus Line 5c	51,465.08	305,044.08
7. Levy Required - Line 3 Less Line 6 If this difference is less than 0, enter 0	0.00	0.00
8. Allowance for Delinquent Tax Collections (Not to exceed 5% of Line 7)	0.00	0.00
9. Total Amount Levied Line 7 plus Line 8	0.00	0.00

Note 1 - Not to exceed 75% of appropriations other than for debt retirement and appropriations finance from Bond Sources.

HIGHWAY FUND**REVENUES**

	Actual Revenues 2016	Estimated Revenues 2017	Estimated Revenues 2018	
Highway Distribution	68,178.35	64,246.84	64,769.43	1
WR State Distribution				2
Roads & Bridges		50.00	50.00	3
Miscellaneous	6,000.00	2,000.00	2,000.00	4
				5
				6
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				10
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				15
Total Revenues	74,178.35	66,296.84	66,819.43	16

EXPENDITURES**WR State Distribution**

	Actual Expenditures 2016	Estimated Expenditures 2017	Estimated Expenditures 2018	
General Maintenance	10,259.16	8,700.00	9,000.00	22
Gas & Fuel	12,745.65	12,000.00	9,500.00	23
Equipment Repair & Maintenance	12,624.56	10,000.00	12,500.00	24
Snow & Ice Removal	4,336.18	6,500.00	4,000.00	25
Street Repair				26
Wage Transfer Out	34,597.29	34,597.29	12,387.85	27
BCBS Transfer Out	6,709.60	10,412.80	2,981.78	28
Capital Equipment Transfer Out		16,000.00	16,000.00	29
				30
				31
				32
				33
				34
Total Expenditures	81,272.44	98,210.09	66,369.64	35
				36
Revenues Over (Under) Expenditure	(7,094.09)	(31,913.25)	449.80	37
Balance January 1	23,652.99	16,558.90	(15,354.35)	38
Transfers In	0.00	0.00	0.00	39
Transfers (Out)		0.00	0.00	40
Balance December 31	16,558.90	(15,354.35)	(14,904.55)	41

District 21	District 22	District 23	District 24	District 29	District 30	District TIF	District 34	District 35
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APPROPRIATION AND CASH RESERVE

1. a. Final Appropriation, Line 35	6,163.45	13,660.13	15,361.28	11,778.59	13,033.02	3,675.98	261,268.25	145,426.00	35,300.00
b. Budgeted Transfers Out, Line 40	-	-	-	-	-	-	-	-	-
c. Total Appropriations - Line a plus Line b	6,163.45	13,660.13	15,361.28	11,778.59	13,033.02	3,675.98	261,268.25	145,426.00	35,300.00
2. Cash Reserve (Note 1)									
3. Total Appropriation and Cash Reserve Line 1c plus Line 2	6,163.45	13,660.13	15,361.28	11,778.59	13,033.02		261,268.25	145,426.00	35,300.00

RESOURCES AND AMOUNT LEVIED

4. Cash and Investments Available (Estimated) December 31, 2012	3,597.42	35,268.25	26,669.56	23,176.20	31,480.51	17,389.33	38,957.88	(222,706.39)	31,741.69
5. a. Estimated Revenues, Line 15	6,084.27	5,054.12	7,741.90	4,529.98	7,652.85	1,436.51	172,456.03	150,055.57	28,917.04
b. Estimated Transfers In, Line 39	-	-	-	-	-	-	-	-	-
c. Total Estimated Revenues and Transfers In	6,084.27	5,054.12	7,741.90	4,529.98	7,652.85	1,436.51	172,456.03	150,055.57	28,917.04
6. Total Resources - Line 4 plus Line 5c	9,681.69	40,322.37	34,411.46	27,706.18	39,133.36	18,825.84	211,413.91	(72,650.82)	60,658.73
7. Levy Required - Line 3 Less Line 6 If this difference is less than 0, enter 0									
8. Allowance for Delinquent Tax Collections (Not to exceed 5% of Line 7)									
9. Total Amount Levied Line 7 plus Line 8									

Note 1 - Not to exceed 75% of appropriations other than for debt retirement and appropriations finance from Bond Sources.

DISTRICT 21 FUND

REVENUES

General Property Taxes
 Payments/Payoff Assessments

Actual Revenues 2016	Estimated Revenues 2017	Estimated Revenues 2018
945.16	7,084.56	6,084.27
1,614.67		
2,559.83	7,084.56	6,084.27

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Total Revenues

EXPENDITURES

Principal
 Interest
 Other

Actual Expenditures 2016	Estimated Expenditures 2017	Estimated Expenditures 2018
6,000.00	7,084.56	6,163.45
939.00		
6,939.00	7,084.56	6,163.45

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Total Expenditures

Revenues Over (Under) Expenditure
 Balance January 1
 Transfers In
 Transfers (Out)
 Balance December 31

(4,379.17)	0.00	(79.18)
7,976.59	3,597.42	3,597.42
0.00	0.00	0.00
0.00	0.00	0.00
3,597.42	3,597.42	3,518.24

37
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41

DISTRICT 22 FUND

REVENUES

General Property Taxes
 Payments/Payoff Assessments

Actual Revenues 2016	Estimated Revenues 2017	Estimated Revenues 2018
5,054.12	5,054.12	5,054.12
5,054.12	5,054.12	5,054.12

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Total Revenues

EXPENDITURES

Principal
 Interest

Actual Expenditures 2016	Estimated Expenditures 2017	Estimated Expenditures 2018
11,718.25	5,054.12	13,660.13
2,021.06		
13,739.31	5,054.12	13,660.13
(8,685.19)	0.00	(8,606.01)
43,953.44	35,268.25	35,268.25
0.00	0.00	0.00
0.00	0.00	0.00
35,268.25	35,268.25	26,662.24

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Revenues Over (Under) Expenditure

Balance January 1

Transfers In

Transfers (Out)

Balance December 31

DISTRICT 23 FUND

REVENUES

General Property Taxes
 Payments/Payoff Assessments

Actual Revenues 2016	Estimated Revenues 2017	Estimated Revenues 2018
7,815.54	7,982.77	7,741.90
213.49		
8,029.03	7,982.77	7,741.90

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Total Revenues

EXPENDITURES

Principal
 Interest

Actual Expenditures 2016	Estimated Expenditures 2017	Estimated Expenditures 2018
13,177.57	7,982.77	15,361.28
1,717.22		
14,894.79	7,982.77	15,361.28

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36

Total Expenditures

Revenues Over (Under) Expenditure

Balance January 1
 Transfers In
 Transfers (Out)
 Balance December 31

(6,865.76)	0.00	(7,619.38)
33,535.32	26,669.56	26,669.56
0.00	0.00	0.00
0.00	0.00	0.00
26,669.56	26,669.56	19,050.18

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40
41

Water	Sewer	Garbage	Water Deposits	Wastewater Replacement	Future Use	Future Use
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APPROPRIATION AND CASH RESERVE

1. a. Final Appropriation, Line 35	358,470.93	158,611.58	115,673.88	-	-		
b. Budgeted Transfers Out, Line 40	-	-	-	-	-		
c. Total Appropriations - Line a plus Line b	358,470.93	158,611.58	115,673.88	-	-		
2. Reserve							
3. Total Appropriation and Cash Reserve Line 1c plus Line 2	358,470.93	158,611.58	115,673.88	-	-		

RESOURCES AND AMOUNT LEVIED

4. Cash and Investments Available (Estimated) December 31, 2008	8,469.51	18,162.10	10,864.77	52,225.94	12,274.08		
5. a. Estimated Revenues, Line 15	359,302.00	159,040.00	116,640.00	-	-		
b. Estimated Transfers In, Line 39	-	-	-	-	-		
c. Total Estimated Revenues and Transfers In	359,302.00	159,040.00	116,640.00	-	-		
6. Total Resources - Line 4 plus Line 5c	367,771.51	177,202.10	127,504.77	52,225.94	12,274.08		
7. Levy Required - Line 3 Less Line 6 If this difference is less than 0, enter 0							
8. Allowance for Delinquent Tax Collections (Not to exceed 5% of Line 7)							
9. Total Amount Levied Line 7 plus Line 8							

WATER FUND

REVENUES

	Actual Revenues 2016	Estimated Revenues 2017	Estimated Revenues 2018	
Water Bills	254,813.01	331,326.00	348,102.00	1
Late Fees	4,129.76	1,000.00	1,000.00	2
Turn On Fees				3
Water Main Connection	6,000.00	10,000.00	10,000.00	4
Water Account Transfer Fee	760.00	200.00	200.00	5
Miscellaneous				6
				7
				8
				9
				10
				11
				12
Total Revenues	265,702.77	342,526.00	359,302.00	13

EXPENDITURES

	Actual Expenditures 2016	Estimated Expenditures 2017	Estimated Expenditures 2018	
North Prairie Rural Water	112,892.22	135,770.00	161,210.00	15
Water Maintenance	12,080.50	18,406.00	20,316.00	16
Water Utilities	1,632.65	4,000.00	4,000.00	17
Water Supplies/Postage/Misc.	2,027.91	5,000.00	5,500.00	18
Wage Transfer Out	90,539.12	132,434.73	133,204.00	19
BCBS Transfer Out	35,054.35	36,844.15	29,240.93	20
Water Reserve Transfer Out		10,000.00	5,000.00	21
Pilot transfer				22
Capital Equipment Transfer Out				23
Water Meters	3,077.63			24
				25
				26
				27
				28
				29
				30
				31
				32
Total Expenditures	257,304.38	342,454.88	358,470.93	33
				34
Revenues Over (Under) Expenditure	8,398.39	71.12	831.07	35
Balance January 1		8,398.39	8,469.51	36
Transfers In	0.00	0.00	0.00	37
Transfers (Out)				38
Balance December 31	8,398.39	8,469.51	9,300.58	39

