

ANNUAL CITY BUDGET

CITY OF SURREY NORTH DAKOTA

FOR THE YEAR ENDED
DECEMBER 31, 2019

CONTENTS

	Schedule
Certificate of Levy	A
Annual Budgets---	
General Fund	B
Special Revenue Funds	C
Debt Service Funds	D
Enterprise Funds	E

APPROPRIATION AND CASH RESERVE

1 a. Final Appropriation, Schedule B-3, Line 41	<u>870,383.95</u>	
b. Budgeted Transfers Out, Schedule B-3, Line 46	<u>0.00</u>	
c. Total Appropriations - Line a plus Line b		<u>870,383.95</u>
2 Cash Reserve (Note 1)		<u>145,000.00</u>
3 Total Appropriation and Cash Reserve Line 1c plus Line 2		<u><u>1,015,383.95</u></u>

RESOURCES AND AMOUNT LEVIED

4 Cash and Investments (Estimated) December 31, 2017		<u>174,023.72</u>
5 a. Estimated Revenue, Schedule B-2, Line 40	<u>491,235.97</u>	
b. Estimated Transfers In, Schedule B-3, Line 62	<u>0.00</u>	
c. Total Estimated Revenues and Transfers In - Line A plus Line B		<u>491,235.97</u>
6 TOTAL RESOURCES - Line 4 plus Line 5c		<u>665,259.69</u>
7 Levy Required - Line 3 Less Line 6 If this difference is less than 0, enter 0		<u>350,124.26</u>
8 Allowance for Delinquent Tax Collections (Not to exceed 5% of Line 7)		<u>17,506.21</u>
9 TOTAL AMOUNT LEVIED - Line 7 plus Line 8		<u><u>367,630.47</u></u>

Note 1 - Not to exceed 75% of appropriations other than for debt retirement
and appropriations financed from Bond Sources

GENERAL FUND REVENUES

	Actual Revenue 2017	Estimated Revenue 2018	Estimated Revenue 2019	
General Property Taxes	362,918.37	376,699.17		1
Liquor Licenses	1,000.00	2,000.00	2,000.00	2
Pet Licenses	438.00	300.00	400.00	3
Building Permits	9,355.00	12,600.00	12,600.00	4
Police Department Fee	1,200.00	1,500.00	1,500.00	5
Park Fee		1,500.00	1,500.00	6
Contractor Licenses	750.00	400.00	400.00	7
Disabled Veterans		2,060.00	2,060.00	8
Gaming Permits	150.00	250.00	250.00	9
State Aid Distribution	92,214.56	98,621.25	93,093.00	10
Cigarette Tax	2,687.11	2,883.78	2,122.82	11
Oil & Gas Production	1,854.20	1,000.00	2,000.00	12
Homestead Credit	7,302.27			13
Telecommunications	1,723.84	1,723.84	1,723.84	14
Fines & Forfeits	31,304.34	25,000.00	27,000.00	15
Interest	1,274.67	1,000.00	1,500.00	16
NSF Fee				17
Hall Rent	1,345.55	500.00	1,500.00	18
Cable TV	4,829.17	5,800.00	6,500.00	19
Miscellaneous & Donations	16,236.03	800.00	2,000.00	20
Wage Transfer In	213,614.91	266,125.65	247,933.16	21
BCBS Transfer In		60,734.57	59,713.15	22
Police Station Transfer In				23
Public Buildings Transfer In				24
Park Board Agreement	6,000.00		6,000.00	25
Vector Control	17852.25	19,440.00	19,440.00	26
Police Dept. Saturation Grant	640			27
Police Dept. Grant Reimbursement	1,284.38			28
City Beautification	2,181.11			29
PILOT transfer				30
PD Donations	3,000.00			31
				32
				33
				34
				35
				36
				37
				38
				39
Total Revenue	781,155.76	880,938.26	491,235.97	40

GENERAL FUND EXPENDITURES

	Actual Expenditure 2017	Estimated Expenditure 2018	Estimated Expenditure 2019	
Governing Board	8,365.00		\$9,720.00	1
Mayor	2,445.00	2,520.00	2,520.00	2
City Administrator	69,057.91	70,631.52	71,337.84	3
Deputy Auditor	42,703.19	42,853.07	43,703.10	4
City Clerk	36,424.36	37,857.52	38,623.86	5
Public Works Superintendent	60,671.65	65,395.10	63,973.56	6
Public Works Employee	50,286.33	58,483.43	57,208.99	7
Part- time Public Works Employee	22,196.00	16,340.00	14,620.00	8
Assessor	3,657.60	5,000.00	5,000.00	9
Attorney	2,923.08	7,000.00	7,000.00	10
Employee Health Insurance	53,177.45	58,973.90	65,234.90	11
Workmen's Compensation	5,518.71	10,000.00	6,000.00	12
ND - Unemployment	449.68	1,200.00	1,000.00	13
Office Travel/Dues/Meetings	13,172.25	12,000.00	14,000.00	14
Office Supplies & Postage	12,019.10	10,000.00	10,000.00	15
Building Inspection	7,002.50	6,300.00	6,300.00	16
Utilities	13,162.19	14,000.00	14,500.00	17
Miscellaneous	9,069.34	3,200.00	3,200.00	18
Publishing	1,416.65	3,708.92	3,708.92	19
Street Lighting	14,683.17	14,000.00	15,000.00	20
Telephone	13,952.48	11,000.00	14,000.00	21
Audit	4,950.00	5,200.00	5200	22
Elections		1,500.00		23
Engineering	24,560.15	30,000.00	40,000.00	24
North Building Payment	9,125.64	9,165.00	9,125.64	25
Police Chief Wages	63,137.36	57,755.88	58,911.00	26
Police Car Gas	8,714.95	12,000.00	13,500.00	27
Police Officer Wages	47093.32	45,242.11	45,686.62	28
Police Officer Wages	25,533.76	42,973.13	44,720.00	29
Police Officer Wages	44,141.99			30
Part-time officer wages	7,236.90	17,712.00	17,712.00	31
Police - Supplies & Operations	18,096.33	13,314.84	19,659.00	32
Prisoner Board	1,920.00	3,720.00	4,000.00	33
Police Attorney's Fees	20,200.00	14,000.00	15,000.00	34
Police Vehicle Repair & Maintenance	8,000.00	4,500.00	5,825.00	35
Police Office & Equipment				36
Police Car Transfer				37
Municipal Judge Wages	2,400.00	2,400.00	2,400.00	38
Alternate Judge Wages	700.00	1,200.00	1,200.00	39
Municipal Judge - Supplies & Operations	2,106.19	1,500.00	1,500.00	40
Vector Control Expense	3,923.00	8,000.00	8,000.00	41
Fica	28,906.01	29,400.63	29,478.33	42
Medicare	6,760.17	6,875.95	6,894.13	43
Social Security Other				44
NDPERS city contribution	47,612.30	47,426.19	47,760.98	45

GENERAL FUND EXPENDITURES

	Actual Expenditure 2017	Estimated Expenditure 2018	Estimated Expenditure 2019	
Advertising Expenditures				46
Planning & Zoning Expenditures	1,050.00	2,712.78	2,712.78	47
NDIRF	13,318.00	13,000.00	13,000.00	48
Ins Res Fund Expenditures - Other	2,374.05	1,300.00	1,300.00	49
Building Improvements	7,190.00	6,000.00	6,000.00	50
Building Maintenance	457.02	4,147.31	4,147.31	51
City Beautification	7,404.05			52
State Aid Park Share			2,792.79	53
Total Expenditures	849,264.83	831,509.28	870,383.95	54
				55
Revenues Over (Under) Expenditure	(68,109.07)	49,428.98	(379,147.98)	56
Balance January 1	64,864.77	124,594.74	174,023.72	57
Transfers In	131,421.04	0.00	0.00	58
Transfers (Out)	(3,582.00)	0.00	0.00	59
Balance December 31	124,594.74	174,023.72	(205,124.26)	60

WAGES	HOURS YEAR	2019 WAGES	ANNUAL WAGE	OT	On Call	OT + ON CALL HOURS	TOTAL	FICA	FICA-MED	RETIREMENT	INSURANCE	TOTAL COST
Public Works Direc	2080	\$26.74	\$55,629.18	104.00	104.00	\$8,344.38	\$63,973.56	\$3,966.36	\$927.62	\$7,203.42	\$8,601.69	\$84,672.66
Public Works Empl	2080	\$23.92	\$49,746.94	104.00	104.00	\$7,462.04	\$57,208.99	\$3,546.96	\$829.53	\$6,441.73	\$8,601.69	\$76,628.90
Seasonal Employee	680	\$21.50	\$14,620.00				\$14,620.00	\$906.44	\$211.99			\$15,738.43
Police Chief	2080	\$26.35	\$54,800.93	104.00		\$4,110.07	\$58,911.00	\$3,652.48	\$854.21	\$6,633.38	\$6,636.08	\$76,687.15
Police Officer 1	2080	\$20.43	\$42,499.18	104.00		\$3,187.44	\$45,686.62	\$2,832.57	\$662.46	\$5,144.31	\$7,064.23	\$61,390.20
Police Officer 2	2080	\$20.00	\$41,600.00	104.00		\$3,120.00	\$44,720.00	\$2,772.64	\$648.44	\$5,035.47	\$12,079.92	\$65,256.47
Part-time Officers	864	\$20.50	\$17,712.00				\$17,712.00	\$1,098.14	\$256.82			\$19,066.97
City Administrator	2080		\$71,337.84			\$0.00	\$71,337.84	\$4,422.95	\$1,034.40	\$8,032.64	\$6,713.95	\$91,541.77
Deputy Auditor	2080	\$20.62	\$42,898.75	26.00		\$804.35	\$43,703.10	\$2,709.59	\$633.70	\$4,920.97	\$8,601.94	\$60,569.30
City Clerk	2080	\$18.23	\$37,912.99	26.00		\$710.87	\$38,623.86	\$2,394.68	\$560.05	\$4,349.05	\$6,935.38	\$52,863.01
Building Insp.			\$1,800.00				\$1,800.00	\$111.60	\$26.10			\$1,937.70
Planning/Zoning			\$2,520.00				\$2,520.00	\$156.24	\$36.54			\$2,712.78
TOTAL EMPLOYEE												
Council			\$9,720.00				\$9,720.00	\$602.64	\$140.94			\$10,463.58
Mayor			\$2,520.00				\$2,520.00	\$156.24	\$36.54			\$2,712.78
Judge			\$2,400.00				\$2,400.00	\$148.80	\$34.80			\$2,583.60
TOTAL ELECTED			\$14,640.00			\$0.00	\$14,640.00	\$907.68	\$212.28			\$15,759.96
GRAND TOTAL			\$447,717.82			\$27,739.15	\$475,456.97	\$29,478.33	\$6,894.13	\$47,760.98	\$65,234.90	\$624,825.30

Fund	Name of Account	%	Amount	Total Each Fund	Transfer from each fund
Garbage	City Administrator	4.0%	\$2,853.51		
Garbage	Deputy Auditor	8.0%	\$3,496.25		
Garbage	City Clerk	22.0%	\$8,497.25		
Garbage	Public Works	0.0%	\$0.00	\$14,847.01	
General	Building Inspection	100.0%	\$1,800.00		
General	Planning/Zoning	100.0%	\$2,520.00		
General	City Administrator	10.0%	\$7,133.78		
General	Deputy Auditor	10.0%	\$4,370.31		
General	City Clerk	15.0%	\$5,793.58		
General	Governing Board	100.0%	\$9,720.00		
General	Mayor	100.0%	\$2,520.00		
General	Municipal Judge	100.0%	\$2,400.00		
General	Patrolman	100.0%	\$45,686.62		
General	Patrolman	100.0%	\$44,720.00		
General	Part-time officers	100.0%	\$17,712.00		
General	Police Chief	100.0%	\$58,911.00	\$203,287.29	
Highway	City Administrator	0.0%	\$0.00		
Highway	Deputy Auditor	0.0%	\$0.00		
Highway	City Clerk	0.0%	\$0.00		
Highway	Public Works	20.0%	\$12,794.71		
Highway	PW Employee	20.0%	\$11,441.80	\$24,236.51	
Highway	PW employee	0.0%	\$0.00		
Sewer	City Administrator	35.5%	\$25,324.93		
Sewer	Deputy Auditor	40.0%	\$17,481.24		
Sewer	City Clerk	25.0%	\$9,655.97		
Sewer	Public Works	43.0%	\$27,508.63		
Sewer	PW Employee	44.0%	\$25,171.95		
Sewer	PW Seasonal Emp	20.0%	\$2,924.00	\$108,066.72	
Water	City Administrator	50.5%	\$36,025.61		
Water	Deputy Auditor	42.0%	\$18,355.30		
Water	City Clerk	38.0%	\$14,677.07		
Water	Public Works	37.0%	\$23,670.22		
Water	PW Employee	36.0%	\$20,595.23	\$125,019.43	
Water	PW Seasonal Emp	80.0%	\$11,696.00		

Total Wages from Funds			\$475,456.97	\$475,456.97	\$0.00

	BENEFITS Name of Account	%	Amount	Total Each Fund	Health Ins. Trans. from
Garbage	City Adminsitrator	4.0%	\$589.86		\$589.86
Garbage	Deputy Auditor	8.0%	\$1,081.83		\$1,081.83
Garbage	City Clerk	22.0%	\$2,482.57		\$2,482.57
Garbage	Public Works		\$0.00	\$4,154.27	
Garbage	PW Employee		\$0.00		

Garbage	PW Employee		\$0.00		
					\$4,154.27
General	City Administrator	10.0%	\$1,474.66		\$1,474.66
General	Deputy Auditor	10.0%	\$1,352.29		\$1,352.29
General	City Clerk	15.0%	\$1,692.66		\$1,692.66
General	Police Chief	100.0%	\$13,269.46	\$47,113.02	\$13,269.46
General	Police Officer	100.0%	\$12,208.55		\$12,208.55
General	Police Officer	100.0%	\$17,115.39		\$17,115.39
General	Police Officer	100.0%	\$0.00		\$0.00
					\$47,113.02
Highway	City Administrator	0.0%	\$0.00		\$0.00
Highway	Deputy Auditor	0.0%	\$0.00		\$0.00
Highway	City Clerk	0.0%	\$0.00		\$0.00
Highway	Public Works	20.0%	\$3,161.02	\$6,169.71	\$3,161.02
Highway	PW Employee	20.0%	\$3,008.69		\$3,008.69
Highway	PW Employee	0.0%			
					\$6,169.71
Sewer	City Administrator	37.0%	\$5,456.24		\$5,456.24
Sewer	Deputy Auditor	40.0%	\$5,409.16		\$5,409.16
Sewer	City Clerk	25.0%	\$2,821.11		\$2,821.11
Sewer	Public Works	43.0%	\$6,796.20	\$27,101.82	\$6,796.20
Sewer	PW Employee	44.0%	\$6,619.11		\$6,619.11
Sewer	Construction Oversight	20.0%			\$0.00
					\$27,101.82
Water	City Administrator	49.0%	\$7,225.83		\$7,225.83
Water	Deputy Auditor	42.0%	\$5,679.62		\$5,679.62
Water	City Clerk	38.0%	\$4,288.08		\$4,288.08
Water	Public Works	37.0%	\$5,847.89	\$28,457.06	\$5,847.89
Water	PW Employee	36.0%	\$5,415.63		\$5,415.63
Water	Part-time Seasonal	80.0%			\$0.00
					\$28,457.06
	Health Insurance		\$65,234.90		
	Social Security		\$36,372.46		
	Employee Pension		\$47,760.98		
	TOTAL BENEFITS		\$149,368.34		

	Highway Distribution	Capital Improvements
APPROPRIATION AND CASH RESERVE		
1. a. Final Appropriation, Line 36	56,500.00	181,970.00
b. Budgeted Transfers Out, Line 40	0.00	0.00
c. Total Appropriations - Line a plus Line b	56,500.00	181,970.00
2. Cash Reserve (Note 1)		
3. Total Appropriation and Cash Reserve Line 1c plus Line 2	56,500.00	181,970.00

RESOURCES AND AMOUNT LEVIED

4. Cash and Investments Available (Estimated) December 31, 2008	1,455.28	202,916.63
5. a. Estimated Revenues, Line 15	70,153.93	70,000.00
b. Estimated Transfers In, Line 39	0.00	0.00
c. Total Estimated Revenues and Transfers In	70,153.93	70,000.00
6. Total Resources - Line 4 plus Line 5c	71,609.21	272,916.63
7. Levy Required - Line 3 Less Line 6 If this difference is less than 0, enter 0	0.00	0.00
8. Allowance for Delinquent Tax Collections (Not to exceed 5% of Line 7)	0.00	0.00
9. Total Amount Levied Line 7 plus Line 8	0.00	0.00

Note 1 - Not to exceed 75% of appropriations other than for debt retirement and appropriations finance from Bond Sources.

HIGHWAY FUND

REVENUES

	Actual Revenues 2017	Estimated Revenues 2018	Estimated Revenues 2019	
Highway Distribution	70,103.93	66,598.73	70103.93	1
WR State Distribution				2
Roads & Bridges		50.00	50.00	3
Miscellaneous	980.35	2,000.00		4
				5
				6
				7
				8
				9
				10
				11
				12
				13
				14
				15
Total Revenues	71,084.28	68,648.73	70,153.93	16

	Actual Expenditures 2017	Estimated Expenditures 2018	Estimated Expenditures 2019	
--	-----------------------------	--------------------------------	--------------------------------	--

EXPENDITURES

WR State Distribution

General Maintenance	8,374.65	9,000.00	9000	22
Gas & Fuel	10,928.14	9,500.00	14,500.00	23
Equipment Repair & Maintenance	10,314.48	12,500.00	13,000.00	24
Snow & Ice Removal	2,311.89	4,000.00	4,000.00	25
Street Repair				26
Wage Transfer Out	17,991.47	34,597.29		27
BCBS Transfer Out		10,412.80		28
Capital Equipment Transfer Out	16,000.00	16,000.00	16,000.00	29
				30
				31
				32
				33
				34
Total Expenditures	65,920.63	96,010.09	56,500.00	35

Revenues Over (Under) Expenditure	5,163.65	(27,361.36)	13,653.93	37
Balance January 1	23,652.99	28,816.64	1,455.28	38
Transfers In	0.00	0.00	0.00	39
Transfers (Out)		0.00	0.00	40
Balance December 31	28,816.64	1,455.28	15,109.21	41

	District 29	District 30	District TIF	District 34	District 35
APPROPRIATION AND CASH RESERVE					
1. a. Final Appropriation, Line 35	12,694.50	3,580.50	260,551.00	174,002.20	35,300.00
b. Budgeted Transfers Out, Line 40	-	-	-	-	-
c. Total Appropriations - Line a plus Line b	12,694.50	3,580.50	260,551.00	174,002.20	35,300.00
2. Cash Reserve (Note 1)					
3. Total Appropriation and Cash Reserve Line 1c plus Line 2	12,694.50	3,580.50	260,551.00	174,002.20	35,300.00

RESOURCES AND AMOUNT LEVIED

4. Cash and Investments Available (Estimated) December 31, 2012	30,172.51	14,126.71	(101,483.85)	(125,215.76)	47,918.92
5. a. Estimated Revenues, Line 15	9,289.86	1,364.62	156,308.74	145,218.42	28,917.04
b. Estimated Transfers In, Line 39	-	-	-	-	-
c. Total Estimated Revenues and Transfers In	9,289.86	1,364.62	156,308.74	145,218.42	28,917.04
6. Total Resources - Line 4 plus Line 5c	39,462.37	15,491.33	54,824.89	20,002.66	76,835.96
7. Levy Required - Line 3 Less Line 6 If this difference is less than 0, enter 0					
8. Allowance for Delinquent Tax Collections (Not to exceed 5% of Line 7)					
9. Total Amount Levied Line 7 plus Line 8					

Note 1 - Not to exceed 75% of appropriations other than for debt retirement and appropriations finance from Bond Source

Water	Sewer	Garbage	Water Deposits	Wastewater Replacement	Future Use	Future Use
-------	-------	---------	----------------	------------------------	------------	------------

APPROPRIATION AND CASH RESERVE

1. a. Final Appropriation, Line 35	333,642.89	173,668.54	118,085.28	-	-		
b. Budgeted Transfers Out, Line 40	-	-	-	-	-		
c. Total Appropriations - Line a plus Line b	333,642.89	173,668.54	118,085.28	-	-		
2. Reserve							
3. Total Appropriation and Cash Reserve Line 1c plus Line 2	333,642.89	173,668.54	118,085.28	-	-		

RESOURCES AND AMOUNT LEVIED

4. Cash and Investments Available (Estimated) December 31, 2008	1,392.60	29,249.23	8,257.68	50,236.95	12,274.08		
5. a. Estimated Revenues, Line 15	340,526.00	159,040.00	114,984.00	-	-		
b. Estimated Transfers In, Line 39	-	-	-	-	-		
c. Total Estimated Revenues and Transfers In	340,526.00	159,040.00	114,984.00	-	-		
6. Total Resources - Line 4 plus Line 5c	341,918.60	188,289.23	123,241.68	50,236.95	12,274.08		
7. Levy Required - Line 3 Less Line 6 If this difference is less than 0, enter 0							
8. Allowance for Delinquent Tax Collections (Not to exceed 5% of Line 7)							
9. Total Amount Levied Line 7 plus Line 8							

WATER FUND

REVENUES

	Actual Revenues 2017	Estimated Revenues 2018	Estimated Revenues 2019	
Water Bills	268,365.94	331,326.00	331,326.00	1
Late Fees	3,604.29	1,000.00	1,000.00	2
Turn On Fees				3
Water Main Connection	8,090.16	10,000.00	8,000.00	4
Water Account Transfer Fee	322.00	200.00	200.00	5
Miscellaneous				6
				7
				8
				9
				10
				11
				12
Total Revenues	280,382.39	342,526.00	340,526.00	13

EXPENDITURES

	Actual Expenditures 2017	Estimated Expenditures 2018	Estimated Expenditures 2019	
North Prairie Rural Water	125,292.10	161,210.00	152,666.40	15
Water Maintenance	30,808.16	20,316.00	7,000.00	16
Water Utilities	960.98	4,000.00	4,000.00	17
Water Supplies/Postage/Misc.	3,447.57	5,000.00	4,000.00	18
Wage Transfer Out	86,796.04	133,204.00	\$125,019.43	19
BCBS Transfer Out	24,480.94	9,500.00	28,457.06	20
Water Reserve Transfer Out		12,500.00	12,500.00	21
Pilot transfer		4,000.00		22
Capital Equipment Transfer Out				23
Water Meters				24
				25
				26
				27
				28
				29
				30
				31
				32
Total Expenditures	271,785.79	349,730.00	333,642.89	33
Revenues Over (Under) Expenditure	8,596.60	(7,204.00)	6,883.11	34
Balance January 1		8,596.60	1,392.60	35
Transfers In	0.00	0.00	0.00	36
Transfers (Out)				37
Balance December 31	8,596.60	1,392.60	8,275.71	38

WATER DEPOSIT FUND

REVENUES

Water Deposit Revenues

Actual Revenues 2017	Estimated Revenues 2018	Estimated Revenues 2019
-125.00	1,500.00	
Total Revenues	-125.00	1,500.00

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15

EXPENDITURES

Water Deposit Expenditures

Actual Expenditures 2017	Estimated Expenditures 2018	Estimated Expenditures 2019
274.52	500.00	
Total Expenditures	274.52	500.00
Revenues Over (Under) Expendi	(399.52)	1,000.00
Balance January 1	49,636.47	49,236.95
Transfers In	0.00	0.00
Transfers (Out)	0.00	0.00
Balance December 31	49,236.95	50,236.95

16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41

